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24 November 2025

Dear Parent or Carer,

## RE: Year 13 Progress Report

Students have been provided with their first progress report of the year from teaching staff. It contains their current estimated grade; this is the grade that staff feel they will receive in the summer if they continue to work at their current performance. There is still time for this to improve as they continue to mature into their A level studies and pursue specific goals relating to employment and university offers. Also included in the report are grades relating to their attitude to learning and their ability to meet deadlines. A grade 3 highlights that the staff member feels that the individual student can further improve and grade 4 represents a serious concern. On 11 December we will hold our Year 13 Parents' Evening, which will be in person, and this will offer you an opportunity to discuss your child's progress with their teachers.

In addition to this information, we have also issued each student a sheet of "chances graphs". This information shows each student what their statistical chance of securing a particular grade is, based on national averages for students who entered Sixth Form education with the same GCSE outcomes. These are really helpful for highlighting the range of grades that students could achieve depending on their effort levels between now and the summer.

To prepare students for the demands of the summer examinations we run formal mock exams in January, so that we can assess progress and exam technique. The students will undertake an examination in each subject area in the week commencing 12 January in the exam hall under full examination conditions. The students should be establishing a suitable revision timetable for these examinations that are vital preparation for summer success. Students will benefit significantly in the summer by developing appropriate revision techniques over these weeks so that they can review and refine, ready for success in the summer. In addition to their allocated lessons and assessment time the students should be spending approximately four hours per week of additional study; consolidating notes, carrying out wider research and completing past questions. Students who fail to prepare well now, tend to perform poorly in the summer. The examinations are extremely important as they will inform the predicted grades that we enter on the students' examination entries and will enable us to consider whether an entry for the AS or full A level qualification is the best course of action for the student.

To support the students in their endeavours the Sixth Form would encourage the purchase of revision guides for all Year 13 students and staff will be happy to recommend suitable material if students seek their advice. In addition, an intervention



programme of additional subject specific support will run as normal in the New Year with revision sessions running three mornings per week across a range of subject areas.

In terms of next steps for our students once they have completed their A Level studies, many students who have already completed their university applications are currently receiving conditional offers and offers of interviews. This is an exciting time and one that provides great motivation for students. If students have yet to complete their university applications then they only have a limited time remaining to do so and must prioritise this. We aim to complete all applications by 18 December. The students have lots of support available to help them do this, through their tutor who is available to them every morning and the Sixth Form team, who can be accessed throughout the day. Students who are interested in seeking apprenticeships need to regularly be checking the relevant websites they have been shown in tutor time and need to inform me of their intentions so that I can help with their bespoke preparations. In addition, there is a group created on "Teams" that all of the students have access to which contains a plethora of resources and opportunities that the students can access to help them find apprenticeships. Students need not be concerned about student finance at this point in time. This is applied for in February and I will offer a session for parents, carers and students nearer the time in regard to this.

Following this report there will be a further two progress checks so that we can monitor progress closely and intervene where necessary. However, if at any point you have any concerns, or wish to discuss future options, please do not hesitate to contact either me or the subject teachers directly to discuss matters.

Yours faithfully,

A handwritten signature in black ink, appearing to read 'D. Andrews', with a stylized flourish at the end.

Mr D Andrews  
Head of Sixth Form