

24 November 2025

Dear Parent or Carer,

**RE: Year 13 Progress Evening**

I would like to invite you to the Year 13 Progress evening on Thursday 11 December. The evening will be a face-to-face event and will take place from 4.30 pm to 7 pm.

This event will provide you with the opportunity to discuss how your child is progressing in their Sixth Form studies, as well as any key actions moving forwards as we prepare students for their final exams.

To book appointments with your child's teachers, please access our booking system via the Arbor Parent App, or alternatively via the online Arbor Parent Portal. Please find attached instructions about how to make your bookings.

The booking system is now live to make bookings and will close at 9 am on the day of the Progress Evening. If you are unable to book or require assistance, please call the school office for assistance on 01377 253631.

On the evening, the departments will be located in the West Hall and the West Gym. A floor plan will be available to view on the evening.

Our West Canteen will also be open and serving complimentary refreshments. Members of the Senior Leadership Team will also be available to meet on the evening. We look forward to seeing you there and if you have any questions, please don't hesitate to contact the school.

Yours faithfully,



Mr D Andrews  
Head of Sixth Form