

5 July 2023

Dear Parent or Carer,

RE: Engineering Coursework

As you may be aware, the students studying engineering have to complete a coursework as part of their course. This coursework component contributes towards the students' final grade and we want to ensure that students have fully completed their Year 10 coursework before starting their Year 11 work.

Mr Clarvis is running intervention sessions with a small group of students to ensure students fully complete their coursework before the end of the year, so that this does not affect their final grade in Year 11. The proposal is students would be removed from non-core lessons on their timetable for 2 hours over the coming weeks to complete the coursework to a standard which would avoid a fail.

If a student does not finish this coursework component in Year 10, they are at risk of failing it and we would like to avoid this. Students are also not permitted to re-sit the same coursework task once the submission deadline has passed, which means that they could have to complete a resit piece from Year 10 alongside their Year 11 components. We are hoping that by working together your child can see the importance and benefit of completing these sessions with Mr Clarvis.

If you have any concerns please do not hesitate to contact me.

Yours faithfully,



Miss E Dean
Acting Head of DT