



Manorfield Road,  
Driffield,  
East Yorkshire  
YO25 5HR

3 February 2023

Dear Parent or Carer,

**RE: Barcelona Music Tour May 2023**

I would like to invite you to two forthcoming meetings regarding the music tour to Barcelona in May.

The meetings will take place in East Hall on:

- Wednesday 1 March 2023 at 6 pm – We will be going through the planned itinerary as it stands so far. The meeting will also discuss what the students require on tour and checking that they have a valid passport to travel, EHIC or GHIC card. Due to custom changes, we also require specific instrument information ahead of departure on what your child is taking on the coach. Please can you complete the form ahead of this meeting via the following link: <https://forms.office.com/e/iMRFQJmxWG>
- Wednesday 10 May 2023 at 6 pm - This is our final meeting before travel. The purpose of this meeting is to inform you of any final arrangements to the itinerary, assign buddy groups and for parents to meet with staff to discuss any specific medical information. The meeting will finalise timings of arrival and departure, full itinerary and procedures on arrival to school when dropping off luggage and storing instruments prior to departure. You will also be provided with your own copy of the final itinerary of the trip for you to take away.

At both meetings I will also answer any questions you may have about the trip.

As mentioned above, your child will need a valid passport as mentioned in our first meeting and either a valid European Health Card (EHIC) or, if the European Health card has expired, you will need to apply for a Global Health Insurance Card (GHIC). You can apply for this at:

[Apply for a UK Global Health Insurance Card \(GHIC\) - GOV.UK \(www.gov.uk\)](https://www.gov.uk)

We will not be collecting in passports until our departure day, but we will require the passport information ahead of departure. Please could I ask you to fill in the form via the following link detailing passport information so we can have a record for our travel company by Friday 10 February: <https://forms.office.com/e/KpjLTTzsbs>.

If you do have any immediate questions please email me at [bcouper@driffieldschool.org.uk](mailto:bcouper@driffieldschool.org.uk).

Yours faithfully,

A handwritten signature in purple ink that reads "Benji A Couper".

Mr B Couper  
Head of Music