

13 July 2021

Dear Student,

**RE: GCSE Results Day**

I am writing to give you some important information about GCSE results day this summer. Please see below some key information about how results day will look this year. Our aim is to ensure that you all receive your results at exactly the same time via email, but also to provide you with the opportunity to collect your results from the school should you wish. This will enable the staff present to offer their congratulations and also provide further guidance and advice should you need it.

**GCSE Results Day 2021: Key Information**

**When is GCSE results day?**

Results day is Thursday 12 August.

**How were my grades arrived at?**

Teacher Assessed Grades were submitted to the exam boards by the school as a holistic assessment of your performance in a subject. The way we arrived at these grades is outlined in our JCQ (Joint Council for Qualifications) approved Centre Policy, which can be found on our website here:

<https://www.driffieldschool.net/wp-content/uploads/2021/06/Driffield-School-Centre-Policy-2021.pdf>

These grades were then approved by the exam boards following external quality assurance checks.

**How will I receive my results?**

You will receive your GCSE results via email at 8.30 am. In order for us to comply with GDPR, the results will be sent to your school email address. **If your parents wish to receive a copy of your results then you need to inform the school that you give your permission for this to happen.** You can do this by emailing [exams@driffieldschool.org.uk](mailto:exams@driffieldschool.org.uk) from your school email account with the following statement: "I give my permission for my parent [insert name] to also receive the email containing my exam results. Please can you send that email to [insert parent email address]."

You have been allocated a time slot (shown in the table below) in which to collect a printed copy of your results, meet staff and enrol in the Sixth Form should you wish to do so.

You will be collecting results from **North Hall or Performing Arts**. Students collecting from North Hall will enter through the canteen and students collecting from Performing Arts will enter through the main entrance. Staff will be on hand to give you clear instructions when you arrive.

<b>Performing Arts</b>		<b>North Hall</b>	
<b>Tutor group and surname letters</b>	<b>Time</b>	<b>Tutor group and surname letters</b>	<b>Time</b>
B1 - Surname A-G	09:00	B2 - Surname A-F	09:00
B1 – Surname H-O	09:10	B2 – Surname G-P	09:10
B1 – Surname R-Z	09:20	B2 – Surname Q-Z	09:20
CG – Surname A-J	09:30	H2 – Surname A-H	09:30
CG – Surname K-Z	09:40	H2 – Surname I-Z	09:40
H1 – Surname A-C	09:50	J2 – Surname A-M	09:50
H1 – Surname D-Z	10:00	J2 – Surname N-T	10:00
J1 – Surname A-F	10:10	J2 – Surname U-Z	10:10
J1 – Surname G-J	10:20	M2 – Surname A-L	10:20
J1 – Surname K-Z	10:30	M2 – Surname M-R	10:30
M1 – Surname A-G	10:40	M2 – Surname S-Z	10:40
M1 – Surname H-P	10:50	H3 – Surname A-O	10:50
M1 – Surname Q-Z	11:00	H3 – Surname P-Z	11:00

Your parents are more than welcome to accompany you on to site in order to collect their results, but we would request that only you enter North Hall or Performing Arts to aid our social distancing measures.

### **How do I enrol in the Sixth Form?**

If you have met the entry requirements for your original option choices, you will have a pre-signed green form in your envelope. If you have a green form and **still wish to study your original options**, you just need to sign the form and place it in the container provided in each hall to enrol.

**All students** will be given a yellow form in their envelopes to use should they wish to change their original option choices. If you have not met the entry requirements for your original option choices, you need to use this form to enrol.

If you are enrolling with a yellow form you will go to the Sixth Form Centre to speak to Mr Andrews and the available Subject Leaders to discuss your options.

### **What do I do if I think that my grade is incorrect or I am not happy with my grade?**

All students have the opportunity to appeal their grade if they think it is incorrect. It is important to note that an appeal may result in a grade being lowered, staying the same, or going up.

There is also the option to re-sit GCSEs in the autumn if you are not happy with your grade. The design, content and assessment of these papers will be the same as in a normal year.

### **What are the stages of an appeal?**

There are two stages to an appeal:

#### **Stage 1: centre review**

All appeals must first go through a centre review. The school checks for administrative and procedural errors.

#### **Stage 2: appeal to the exam board**

If you still don't think you have the correct grade after the centre review is complete, you can ask the school to appeal to the exam board on your behalf.

### What are the grounds for appeal?

As stated in the JCQ guidance on appeals:

*“Any student may submit a request for a centre review on the grounds that the centre has*

- failed to follow its procedures properly or consistently in arriving at that result or*
- made an administrative error in relation to the result.”*

Examples of this are:

- entering the wrong data in a spreadsheet
- you were not informed of the evidence on which we based your grade
- we did not take into account access arrangements you were entitled to, such as extra time

If you still don't think you have the correct grade after the centre review is complete, you can ask the school to appeal to the exam board on your behalf.

The JCQ guidance also states:

*“Any student considers that there has been a procedural error, an administrative error or that their grade reflects an unreasonable exercise of academic judgement (either because of the way that the grade has been determined and/or the selection of the evidence), may submit a request for an awarding organisation appeal **after they have received the outcome of their centre review.***

*A centre must submit an appeal to the awarding organisation if the student considers that:*

- a. the centre did not follow its procedure properly or consistently in arriving at the result, or during the centre review*
- b. the awarding organisation made an administrative error in relation to the result*
- c. the centre made an **unreasonable exercise of academic judgement** in the choice of evidence from which to determine the grade and/or the determination of that grade from the evidence.”*

### What does 'unreasonable' mean?

'Unreasonable' in this context means that no educational professional acting reasonably could have selected the same evidence or arrived at the same grade.

The JCQ guidance states:

*“The focus of any appeal will be on whether the Teacher Assessed Grade was unreasonable and not that any other grade or mark would have been reasonable. The independent reviewer will consider whether the original Teacher Assessed Grade decision was reasonable. The independent reviewer will not consider whether they would have given an alternative grade or whether an alternative grade could also reasonably have been given. There may be a difference of opinion as to the assessed grade without there being an unreasonable exercise of academic judgement. The reviewer will only conclude that there has been an unreasonable exercise of academic judgement if the Teacher Assessed Grade was clearly wrong – i.e. there was no basis upon which the grade could properly have been given.”*

Because of the flexibility of the approach this year, every school and college will have used different forms of evidence. Just because other evidence *could* have been used does not automatically make the evidence used 'unreasonable'.

Independent reviewers will not remark or grade students' evidence. Instead, they will look to see whether any teacher acting reasonably could have arrived at the same grade.

### **How do I make an appeal?**

At both stages of the process you will need to submit your appeal to the school with your written consent to conduct the appeal or submit it to the exam board on your behalf. It's important to remember that your grade can go down, up or stay the same through either stage of the process.

Below is a link to a request form for centre reviews, along with some additional information:

<https://www.driffieldschool.net/wp-content/uploads/2021/06/Centre-Review-Request-Form.pdf>

If after receiving your results you wish to request a centre review, please fill in this form and hand it to a member of staff on results day. Alternatively you can fill it in and email it to [summer2021@driffieldschool.org.uk](mailto:summer2021@driffieldschool.org.uk). Printed copies will be available on results days.

Below is a link to a request form for an appeal to the exam board, following a centre review:

<https://www.driffieldschool.net/wp-content/uploads/2021/06/Exam-Board-Appeal-Request-Form.pdf>

If after receiving the outcome of a centre review you wish to appeal to the exam board, please fill in this form and hand it to a member of staff on results day. Alternatively you can fill it in and email it to [summer2021@driffieldschool.org.uk](mailto:summer2021@driffieldschool.org.uk). Printed copies will also be available on results days.

### **What are the deadlines for appeals?**

The deadline for submitting a centre review is **3 September**; and the deadline for submitting an awarding organisation appeal is **10 September**.

### **I still have some school textbooks at home, what do I do with these?**

If you have any resources such as textbooks, please bring them to school when you come in to collect your results so that next year's GCSE students can use them.

If you have any further questions about results day, please contact your Head of House in the first instance.

We hope you have an enjoyable summer and we're looking forward to welcoming you back on results day.

Best wishes,



Mr J Loftus  
Vice Principal