DRIFFIELD SCHOOL & SIXTH FORM

Manorfield Road,
Driffield,
East Yorkshire
YO25 5HR

3 February 2021

Dear Parent or Carer

RE: Year 8 Progress Evenings

We will be holding the Year 8 Progress evening on the following dates, from 4.30pm - 7.00pm:

- Wednesday 24 February (X half)
- Thursday 4 March (Y half)

Due to the current Coronavirus pandemic we are now holding these meeting online by video meeting rather than in person at the school. Appointments will continue to be booked online and video appointments will be carried out, using the same system that we have used in previous years.

As students are allocated to a specific year half, we are unable to switch students between the two dates above. This is due to different staff teaching in each year half. If you are unsure of your child's year half, the relevant date will be shown when you log into the parents evening booking system.

Please access our online booking system at:

www.parents-booking.co.uk/driffieldschool

Full booking details are provided on the attached information sheet. If you do not have video capability for this meeting, please indicate this in the comments section and we will facilitate a telephone call instead.

The booking system is now live to make bookings and will close at 9.00am on the day of the Progress Evening.

If you are unable to book or require assistance, please call the school office for assistance on 01377 253631.

Yours faithfully

Mr M Evans
Assistant Headteacher

Booking System & Appointment Guidance

The electronic appointment booking system can be accessed at:

www.parents-booking.co.uk/driffieldschool

Please type this address directly into your website browser's address bar. We have found that if you try to 'Google' this website address or use a search engine, it will not work.

To login you will need to enter:

- Your first name and surname
- Your child's first name, surname and date of birth

The login details you enter must match those we have on record for you.

Please login to see which appointments are available; and then select one that is convenient for you. If you do not have video capability please indicate that you require a phone call in the comments section when you make your booking.

After you have made your appointments you can choose to print or e-mail a confirmation of your booking.

On the day of your appointments, you need to re-login at the website address above. Up to 10 minutes before your first appointment is due to begin you will be able to join the video meeting room, where you can wait for your appointment. Once you are in the waiting room each video meeting will automatically connect at the time of your appointment.

If you are unable to book or require assistance, please contact the school and we are happy to help. We can be contacted on 01377 253631 or by email at: office@driffieldschool.org.uk.

Internet Browser Compatibility:

You must use one of the below device and internet browser combinations for the video meeting technology to work:

- Apple iPhone/iPad (iOS 11+): Safari
- Android phone/tablet: Chrome or Firefox
- Linux computer: Chrome or Firefox
- Microsoft Surface: Chrome or Firefox
- Mac computer: Safari, Chrome or Firefox
- Windows computer: Chrome, Firefox or Edge (Chromium)

Troubleshooting Tips:

- *To login you need to enter the details we have on record for you and your child. If you have recently changed your title or surname, for example, and not informed us, we will be expecting you to login with the details we have on record*
- *The email address you enter is only used to receive a confirmation of your appointment. If the system gives you an error when you login, it will not be the email address that is the problem*

Please see the attached Video Meeting information Sheet for further guidance.