

June 2020

Dear Parent or Carer

RE: Year 12 face-to-face support to supplement remote learning

Thank you for your continued support and patience during this difficult time. Although school has been closed for most students, since lockdown commenced, we have been operating each day on-site, to care for our critical worker students and our routines for this group are now well-established.

The guidance from the Department of Education states that secondary schools should '*provide some face-to-face support to supplement the remote education of Year 10 and Year 12 pupils, with a clear expectation that remote education will continue to be the predominant form of education*' from 15 June 2020. Following significant discussions, risk assessment and planning, with reference to both local and national guidance, we are now able to explain our plans for a phased reopening for Year 10 and Year 12 students from this date. From 15 June, Year 12 students will have access to face-to-face specialist teaching across all of their subjects, alongside the remote learning that we are continuing to develop.

In order to ensure that we follow the DfE guidance, that '*secondary schools should ensure that only a quarter of pupils in Year 10 and Year 12 are in school at any one time*' we can only offer a limited range of sessions. In this way we can manage the social distancing of all staff and students. All Year 12 students will have one two-hour lesson per fortnight in each subject that they study. Our priority on reopening to a steadily increased number of students and staff is driven by a desire to make our school as safe as we can. You will therefore notice several changes to the way in which our site operates and the provision within our classrooms, which will provide a basis for the structure of our school day. There are a number of measures we have put in place to ensure we are doing everything we can to keep the school as safe as we can. All Year 12 sessions will be taught in the ACE building, which will be open exclusively to this Year group, and will be set up as follows:

- AM sessions will be taught from 9.30am to 11.30am
- PM sessions will be taught from 1.30pm to 3.30pm
- Students will be seated at desks 2 metres apart
- Social distancing must always be adhered to and signage around the site will remind students of this
- Students will use different entries to the ACE building to support social distancing. Entry to ACE 1 and ACE 2 will be from the field and fire doors at the back of the ACE building, accessed from the open gate at the side of the ACE building. Entry for upstairs rooms (for very small class sizes) will be through the student entrance/exit at the front of the ACE building.
- After each subject session a deep clean will take place before the next session begins
- Students who are in for the morning and afternoon session need to mark their desk with a sticker so that they can use the same desk for both sessions
- Students will bring in their own work, texts and equipment and take it away with them. Staff have been asked to email any relevant handouts to students prior to their session
- Students should only make use of the toilets in ACE during lesson time and they will be unavailable during any break, or across lunch
- Students will need to have their lanyard with them
- If students are staying on site for the full day, they will need to bring their own lunch/snacks with them

- If students need to use the bus and have to stay on site for the full day, when they don't have a session, they can make use of room DT6 (accessible through A6), where they can start the UCAS process. Social distancing must always continue to be adhered to.

The DfE guidance states that, 'mixing between different groups of pupils should be kept to a minimum. We recognise that the range of subjects taught in secondary schools means that some mixing may be unavoidable to provide pupils with face-to-face support from subject teachers.' We therefore need to acknowledge that Year 12 students will be in different option lessons, with different groups of other students across the fortnight. However, by using the larger teaching space available in ACE 1 and 2, we expect Year 12 students will be adept at social distancing and taking appropriate hygiene measures such as regular hand washing. Hand sanitiser is provided for each room, and on entrances to buildings, and the small group of Year 12 students in for each session will have additional access to hand washing facilities.

The timetable for Year 12 students is as follows and students should only attend when their lesson blocks take place:

	Week A		Week B	
	AM	PM	AM	PM
Mon	Maths D (A1/A2)	Business D (A1/A2) Music B (A101/A104)	Geography D (A1/A2) Applied Sci D (A101/A104)	Geography B (A1/A2)
Tues	Psychology A (A1/A2) Further Maths A (A101/A104)	Psychology C (A1/A2)	Chemistry A (A1/A2) Film A (A101/A104)	Criminology C (A1/A2) Chemistry C (A101/A104)
Wed	Biology B (A1/A2) Photography D (A101/A104)	Biology D (A1/A2) Spanish B (A101/A104)	Media B (A1/A2) Art (A101/A104)	Health & Social Care (A1/A2)
Thurs	History C (A1/A2) Physics D (A101/A104)	English Lang B (A1/A2)	PE C (A1/A2)	Sociology D (A1/A2)
Fri	Maths C (A1/A2)	Criminology A (A1/A2)	Drama C (A1/A2)	English Lit A (A1/A2)

All students will also have an individual pastoral support conversation with a member of the Sixth Form team before the end of term to discuss progress, Year 13 programmes of study and any individual needs. Appointments will be sent out subsequently to fit around taught lessons.

Throughout this difficult period of school closures, staff have continued to work hard to support our students through both provision in school and our online learning platform. As we progress, we are committed to developing our online platform further to ensure that we are supporting students as best we can.

As always, thank you for your continued support during this difficult time. Please find attached to this letter some key information that outlines further details and hopefully answers the most frequently asked questions. If you still have questions having read these below, please don't hesitate to contact the school.

With best wishes,



Scott Ratheram
Executive Principal

Key Information and Frequently Asked Questions

What will a Year 12 student's day look like?

Students will not be following their usual timetable. It may be that the students have one session in the day or two. They will be free to arrive just for their session and to leave at the end of their session. However, if they need to stay on site due to transport, we have designated a socially distanced space where students can complete work and speak to staff about their UCAS and apprenticeship applications. During this time pastoral support will be available for the students too, to help support their well-being.

If your child arrives by bus, they should go to their allocated room in ACE straight away. **The Sixth Form area is closed.**

Can students still travel to school by bus?

The Local Authority are still running transport for schools and have issued the following guidance:

- Children should not travel if they, or any member of their family, are presenting with symptoms of coronavirus as they must isolate for 14 days
- Parents should be encouraged **where possible** to bring their child to school themselves or they could consider walking, cycling or driving
- Parents should talk to their children about personal space and try to ensure their child understands there should be no physical contact with others on the transport (unless this is necessary for other safety reasons)
- As per the latest government guidance, students who are travelling by bus will need to be provided with face coverings. Council staff and drivers on transport will not be responsible for the safe uses of face coverings. You may wish to look at the advice given using the following link: <https://www.gov.uk/government/publications/how-to-wear-and-make-a-cloth-face-covering/how-to-wear-and-make-a-cloth-face-covering>
- Parents should ensure their children know to listen to the driver in relation to boarding, seating and alighting vehicles
- Children should not eat or drink on transport; this is particularly important at this time (to reduce hand to face contact)
- Parents are asked to talk to their children about safe queuing at bus stops
- Children should wash their hands and face before leaving the house to use transport
- Parents are advised that contractors who provide transport will be using smiley faces and crosses on their vehicles to illustrate where children should and should not sit (this is to ensure risks are minimised whilst on transport)
- On arrival at school, children will be expected to sanitise their hands
- Children must ensure they are adequately dressed for the journey as vehicles may be more ventilated than usual (windows open to ensure air circulation)
- Parents and children are encouraged to use the buswise system to report any issues with transport: <https://www.eastriding.gov.uk/learning/schools-colleges-and-academies/school-transport/buswise/>

Can students be dropped off at school by car?

We ask that Year 12 students who are arriving by foot, bicycle or car enter and leave (or are dropped off and collected) at the ACE car park of **Manorfield Road**. We have a number of critical worker children arriving through the main West entrance. Students who arrive by bus will enter through the Sports Centre entrance as normal. This will enable students to maintain social distancing on arrival and exit from school.

Do students need to bring anything into school?

Students should bring all of their resources (folders, texts, stationary etc.) with them. They should also bring their lanyards with them so we meet our safeguarding requirements. If they are staying over lunch, they will need to bring a packed lunch with them. Water fountains will not be accessible in school therefore it is recommended that students bring a bottle of water to school.

What happens if a student becomes ill or needs extra support during the day?

Pastoral staff will be present in school to provide individual specialist support if required. There will always be a first aider available. Should a student be unwell, you will be contacted in the usual way. Risk assessments have been completed to ensure first aid can be delivered in the safest way possible for all parties.

What happens if a student or staff member in one of the pods presents with symptoms or we have a confirmed case of COVID-19?

If this was to occur, you will be contacted with detailed guidance based on the latest government advice around the national track and trace programme and self-isolation.

What happens if a student is 'shielding' (clinically extremely vulnerable) or lives with a person that is shielding?

If your child is clinically extremely vulnerable and are shielding, they are not expected to attend school. It would be helpful if you could let us know if this the case via jbateman@driffieldschool.org.uk or by ringing 01377 253631. This is also the case if your child is living with a clinically extremely vulnerable person. Work will still be provided for students through the online platform.

What happens if a student does not wish to attend school at the moment?

If you have concerns regarding your child's return to school, it may be helpful to chat it through with a member of staff. You can contact us through jbateman@driffieldschool.org.uk or 01377 253631. Through detailed risk assessments, in line with government guidance, and thorough planning, we have made school as safe as we can by minimising any potential risk areas. However, we are happy to chat through any individual worries or concerns with you in person.