Accessing a live lesson on Microsoft Teams:

- 1. Open Google Chrome web browser
- 2. Go to this website: teams.office.com
- 3. Login using your school email/password.
- 4. Click on 'Use the web app instead (don't click the purple button).



5. Click on the relevant class code.

6. In the 'posts' section, click on 'Join'.	
General Posts Files Class Notebook Assignments 1 more -	© Team(i) ····
✓ Meeting in "General" Download (expires in 16 day(✓ Reply Yesterday Yesterday Today	 Q Meet now Image: Schedule a meeting
Geting in "General" ended: 27 sec ★★★★★★★★★★★★★★★★★★★★★★★★★★★★★★★★★★	
New channel meeting	00:06
New channel meeting started	
Reply Image: Market State New conversation	

7. Then click 'Join Now'.



8. If you need to contact the teacher you can access use the 'chat' function through the speech bubble icon.

